



Sunset Gardens HOA Meeting Minutes

Date of meeting: 06/18/2014 @ 2513 Emma Katherine Lane

Attendees

Laura Bettencourt- HPI
Landen Burcham- HPI
Victoria Boyette- Homeowner
Doris White- Homeowner
Tangy Hughes- Homeowner
Alvah Duerson- Homeowner
Bertha Williams- Homeowner

6:00 p.m. Meeting began with welcome and introductions from Laura Bettencourt and Landen Burcham with HPI.

We discussed the responsibility of the Home owners Association. The HOA governs the common areas located within the Sunset Gardens neighborhood. There is an annual assessment that is billed to all homeowners and is payable to Sunset Gardens Homeowners Association.

The HOA annual assessment for **2014 is set at \$130**. The annual assessment covers the following associated expenses:

- LGE bills for street lamps
- Lawn care of the Common areas and open spaces (not individual homeowner lots)
- Required property insurance
- HOA mailings & correspondence

6:20 pm: Laura Bettencourt presented HOA updates.

- The Sunset Gardens Homeowners Association webpage is Live! You may find the website at www.WeAreHPI.org . There is a dropdown link at the top of the page that you can click on for Homeowners Associations. On the left-hand side of the page, you can view the scheduled upcoming HOA meetings and locations. There is also a link to pay your HOA fee Assessments online. You will just want to select Sunset Gardens from the dropdown link. In addition to links to sign up for HOA newsletter updates, there is a link to report any problems or concerns directly to me. Check the site out!
- Update on the 'Meet & Greet/ Block Party' event. During our last meeting, there was an interest presented in the possibility of having a Meet & Greet event. Laura created a synopsis of the proposed event that will be presented to HPI's Management Team Committee for review. We're hoping to have local representatives and organizations



attend such as, Local Fire Dept, LG&E, LMPD Division Resource officers as well as organizations that provide free or low-cost summer activities for children. This event will provide a safe, welcoming environment and chance for you to meet not only the HPI HOA reps, but your neighbors. Giveaways, games, food and fun are planned for this event. More details will be provided as available.

- Update provided on the official formation of a Neighborhood Block Watch. During our last meeting, we had two homeowners volunteer to be the Captain and Co-captain of the block watch. Laura has been corresponding with Ms. Stigall, LMPD Outreach Coordinator, on the official formation of this Block Watch. We are looking at having our first Neighborhood Block Watch meeting in September following our next scheduled HOA meeting. A division resource officer will be in attendance and will be providing valuable information and crime prevention tips.
- Update LG&E Street Lamps: All of the subdivision street lamps should have been repaired since our last meeting. If you notice any street lamp lights out or broken lamp globes, please notify Laura Bettencourt.

6:50 pm: New Business

- Attending homeowners requested that a blanket notice be delivered to all homeowners as a friendly reminder to not park on the street, to remove your pet's waste from your individual and neighboring yards, the safety concern in regards to children playing in the street as well as portable basketball hoops being left at the street and curbs when not in use. All of the above mentioned items are either discussed or prohibited per Sunset Gardens established CC&R Agreement.
- We discussed particular situations when criminal activity is observed and the appropriate way to report this type of activity. Whenever you observe suspicious individuals or criminal activity, you are urged to contact the local police department the moment you see it occur. Don't wait for something to happen and then call. Be sure that you get a good description of the individuals involved and any vehicle that may be driven so that you can pass this information along to the dispatcher. I have reflected some numbers below where you can make anonymous reports and crime tips.

Metro Safe

574-7111

Anonymous Crime tip line

#574-5673

7:00 pm: Adjourn

Sunset Gardens HOA Representative

Primary-Laura Bettencourt

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