

COUNSELING & EDUCATION APPLICATION CHECKLIST

Include COPIES of each of the following required documents with your application:

- Completed & Signed Application
- Nonrefundable Service Fee(s) (Check or Money Order) See attached "Schedule of Fees"
- Signed Disclosures
- Signed Counseling & Education Client Contract
- Driver's License or Photo ID
- Completed Household Budget Sheet
- Proof of Household Income
 - One (1) month of current paystubs (Showing YTD income)
 - Statement from SSI and/or Social Security (Cannot be over 90 days old)
 - Child Support Print-out (Cannot be over 90 days old)
 - Welfare Agency; K-TAP Print-out (Cannot be over 90 days old)
 - Workers Compensation
 - Unemployment Compensation
 - 1099 tax form if you are self-employed
- Copy of Last (2) Bank Statements
- Copy of Last (2) Income Tax Returns (Include W2's)
- Copy of Assets/Savings Statements (401K, IRA, etc. most recent statement)
- Copy of Bankruptcy Paperwork
- Copy of Divorce Decree (If applicable)

Questions: Tiffany Jacobs at TJacobs@WeAreHPI.org
(502) 882-8932

RETURN COMPLETED PACKET TO:

The Housing Partnership, Inc.
Community Resource Center
1126 Berry Blvd. | Louisville, KY 40215
Phone: 502-882-8924 | Fax 1-877-721-2851
www.WeAreHPI.org